

Record of Officer's Decision

The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Date of Decision:	30/3/23
Decision Maker (Officer):	Carol Magnus, Organisational Development Manager
Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):	<p>Part 3, Schedule 3 – Responsibility for Executive Functions delegated to Officers paragraph 4.3 (1) – the Corporate Director has delegated authority to discharge executive functions within their respective service areas (Part 3.38). All delegations are subject to consultation where considered appropriate in the circumstances (paragraph 4.3 (4)(ii) – Part 3.39).</p> <p>The Corporate Director (Anastasia Simpson) has delegated operational matters relating to the procurement of an elearning provider to the Organisational Development Manager</p>
Identify which Portfolio Holder(s)/Committee Chairman consulted?	N/A
Ward Member(s) consulted?	No
Is it a Key Decision?	No
Is it subject to call-in?	No
Decision Made:	To appoint Skillgate as a the new provider of elearning
Reason for Decision (if a report was produced to support the Decision, refer to or attach it):	The decision to appoint Skillgate follows a full procurement process. Skillgate achieved the highest score for quality and value for money from 12

	companies that submitted a Tender. Associated Briefing Notes are attached.
Highlight any associated risks/finance/legal/equality considerations:	No major risks have been identified.
Details of any Alternative Options Considered and rejected (together with reasons):	To continue with the previous elearning provider To not have an elearning provision within the authority Both options were rejected. New elearning provider provision exceeds that of previous supplier and provides considerably better value for money. Elearning provision is an essential and cost effective means for providing staff learning and is a vital component of a blended learning approach for staff and Members.
Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision) If relevant, a note of the dispensation granted by the Monitoring Officer:	N/A
Reason Decision, or supporting Report, is not published:	Not applicable – Decision and report to be published
<i>Tick one or more of the specific exemptions,</i> <u>and</u> <i>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i>	If Report is not to be published – tick one of the following boxes:
	The report supporting the Decision contains confidential information
	The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:
	<ul style="list-style-type: none"> • Relates to an individual
	<ul style="list-style-type: none"> • Likely to reveal the identity of an individual • Relating to financial or business affairs of a person or organisation
	<ul style="list-style-type: none"> • Relates to a claim for legal professional privilege in legal proceedings • Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or

		to make an order or direction under any enactment
		<ul style="list-style-type: none"> • Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
	<p><u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information</p> <p>Reasons: [insert]</p>	

Officers

Signed: 

Title: Organisational Development Manager

Dated: 30/3/23